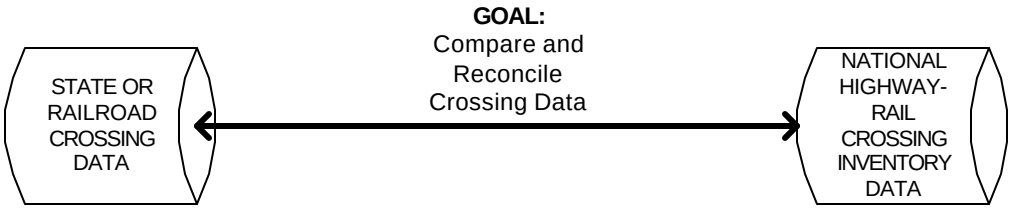
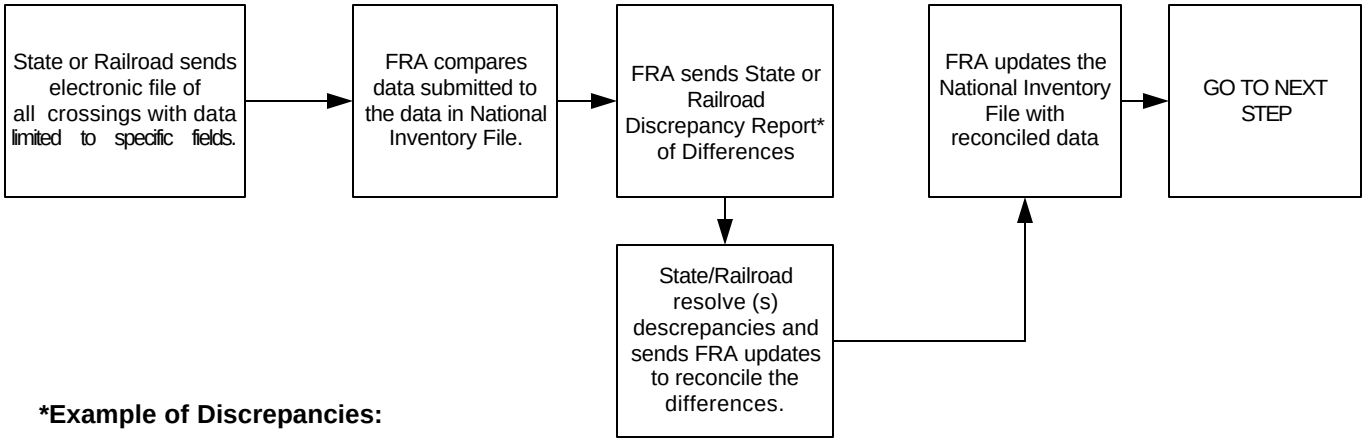
# Road Map for Reconciling DOT National Crossing Inventory File with State and Railroad Crossing Files




## **STEP 1.** Initial Reconciliation

State or Railroad sends file of all crossings with data for only the following fields: Effective Date, Crossing Number, Type, Position, and Status (Open or Closed -- Inactive will be considered Closed for reconciliation effort). Do not send other data in this step.




***Example of Discrepancies:**

(1) Active crossing is in State/Railroad file but not in National Inventory file;
(2) Crossing is in National Inventory file but not in State/Railroad file;
(3) State/Railroad file shows crossing as open, but National Inventory shows crossing closed;
(4) Crossing is Public at-grade in National Inventory, but Private at-grade in State/Railroad file.

These discrepancies need to be resolved before any updates are sent for such crossings.

**STEP 2.** Repeat Step 1, but this time State/Railroad sends in only the following data: Effective Date, Crossing Number, Railroad Operating Company, and Location Information (State, County, and City). Example of Discrepancy in Step 2: National Inventory file shows different Railroad Operating Company than State File shows. Identified discrepancies need to be resolved.

**STEP 3**. State or Railroad sends electronic data file of all records with all data for records that have passed Steps 1 and 2 for an update submission to the National Inventory file.

**STEP 4.** Future Updates - State or Railroad sends in data for records to be updated. The data should consist of: (1) just the updated fields, and (2) Initiating Agency (INIT), Crossing Number (CROSSING), Reason for Update (REASON), Effective Date (EFFDATE), State (FIPS Code) (STATE), County (FIPS Code) (CNTYCD), Railroad (RAILROAD), Type of Crossing (TYPEXING), and Position of Crossing (POSXING).